Expression of Interest (EoI) - Information form

1. **Project Data & Details of Consultancy Firm**

Contract N ame	**Design, Development and Implementation of Management Information System of the Sri Lanka Accounting and Auditing Standards Monitoring Board (SLAASMB)**
Contract Number	**SLAASMB/GOSL/CON/QCBS/2021/01**
Name of Consultancy Firm: (Joint Ventures are not eligible)	

2. **Eligibility Declaration**

We hereby declare that:

(i) We have read the advertisement and the Terms of Reference (TOR), for this assignment;

(ii) We have not been engaged in and involved in the preparation of TOR as a firm, sub consultancy, or joint venture; and

(iii)No full-time or part-time or contracted expert employed by our firm has been engaged in and involved in the preparation of the TOR.

We further confirm that, if anyone or more of our expert(s) is engaged in the preparation of the TOR for any resulting assignment as part of our work product under the assignment to which this advertisement relates, our firm and any such expert(s) will be disqualified from short-listing and/or participation in such assignment.

Name of the Firm:	
Signed by Authorized signatory: Position :	

3. **Management Competence** *(Please answer each question in one paragraph of 5-7 sentences)*

    (a) Does your firm has
        (1)   in-house quality control such as adherence to International standards, policies, procedures and ethical codes
        (2)   industrial certified practices related to similar nature assignments in place that promote quality in;

    the workplace, your interaction with clients and the outputs you produce? If yes, describe briefly.

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    (b) (1) Does your firm have a dedicated unit or staff solely responsible for software quality assurance? (2) Describe your internal Software Quality Assurance (SQA) policies, procedures and processes briefly.

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    (c) Describe briefly what (1) communication protocols, (2) escalation management and (3) complain resolution processes are in place in your firm for dealing with any complaints concerning the performance of the staff or the quality of the software solution developed?

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4. **Project experience**

Based on the attached reference project sheets and the firm's performance, highlight the technical qualifications including experience of your firm (maximum of 6 pages – Refer Annex 1 – Project sheet). When the firm is submitting the information special attention should be given to the following areas;
Technical qualification of the firm and experience of the firm with projects of similar nature should be explained by providing at least 3 critical enterprise level web application related projects (preferably government) which includes following features (Please clearly state whether yes/no if you have experience in each area) if 'Yes' elaborate how it was used.

Example:
Question: 5(b)- Explain the past project experiences related to Service Oriented Architecture (SOA)/ Microservices Architecture based projects deployed in a cloud computing platform.
Answer: Refer Project Sheet Number 3, Section 14.2

5. **Technical Qualifications**

   (a) Explain the past mission critical application project (enterprise level Web applications related) experiences with similar nature (you are required to explain at least 3 similar nature projects).
   (b) Explain the past projects experience with Service-Oriented Architecture (SOA)/ Microservices Architecture. You are required to explain how API implementation, consumption and governance was done along with SOA based security feature usage (you are required to explain at least 3 projects).
   (c) Experience with similar government project authorities.
   (d) Elaborate how you have ensured high availability of the above mentioned projects.
   (e) Explain the performance and scalability considerations in above mentioned projects.
   (f) Explain how open standards, interoperability aspects were applied and software architecture best practices were used in above systems.
   (g) Explain the past project experience related to implementation of non-functional requirements (i.e. performance, security, high availability, usability etc.)
   (h) Explain the past project experience related to Docker container and Virtual Machine deployment in cloud environment.
   (i) Explain past project experience related to support and maintenance process and elaborate use of any monitoring tools for maintainability.

6. **Firm's information**

   (a) Explain Nature of the firm as per the industrial classification (small/small & medium/large)
   (b) Financial and administrative capabilities
       i. Explain financial strength certified by the audited financial reports for last three years.
       ii. Organizational structure in detail
   (c) State the Core business of the firm

   Software Project Management ☐
   Software Development ☐
   Business Analyst ☐
   Information Security ☐

   (d) State when the firm was incorporated.
   (e) Firm's history-number of years in software development business.
   (f) Technical & managerial organization of the firm, staff strengths and capabilities & appropriate skills of firm's staff.
   (g) Any other relevant information.

Name of the Firm:	
Signed by Authorized signatory: Position:	4

Annex (1)

Project Sheets

Important: Indicate up to **three (03) reference projects** that the firm/ experiences are relevant.

Project 1 of ......

1.	Project Name	
2.	Name of Client	
3.	Client Reference (Contact Name & Contact Number)	
4.	Country	
5.	Participation	Individual Firm ☐ (experience related to the project lifecycle)
6.	Cost of the Software project	LKR
7.	Source of Financing	
8.	Services	
	8.1 No. of staff	
	8.2 No. of person months	
9.	Length of Assignment	
10.	Start Date (dd/mm/yyyy)	
11.	Completion Date (dd/mm/yyyy)	
12.	Name of Senior Staff (Project Director/Coordinator, Team Leader) involved and Functions Performed	
13.	Detailed Description of the Project	
	13.1 Explain the project domain. Example: HR, ERP, Etc 13.2 Size of the project. Example: Number of concurrent users, Number of transactions per second/ minute/ hour 13.3 Other information	
14.	Detailed Description of the Actual Services Provided by your Firm. (Please fill the applicable sections given below)	
	14.1 Enterprise level responsive Web applications related	
	14.2 SOA/Microservice Architecture and middleware (ESB, API Manager,)	

	14.3 Docker container and Virtual Machine deployment in cloud environment
	14.4 Implementation of nonfunctional requirements (performance, security, high availability, usability etc.)
	14.5 SQA process
	14.6 Support and maintenance process